

## **REGULATIONS**

### **PRESS ACCREDITATION GRANTING**

#### **A. General provisions**

1. The Regulations concern the principles of granting and issuing press accreditations by Międzynarodowe Targi Poznańskie sp. z o.o. with its registered office in Poznań at ul. Głogowska 14, 60-734 Poznań, entered into the register of entrepreneurs of the National Court Register - District Court Poznań - Nowe Miasto and Wilda in Poznań, 8th Commercial Division of the National Court Register, under KRS number 0000202703, hereinafter referred to as MTP.
2. Accreditations are granted and issued to journalists and other media representatives interested in obtaining and transmitting to the media information from fairs and other events organized or co-organized by MTP, taking place on the premises of MTP or in another place where fairs/events are organized.
3. The regulations are available online at [www.mtp.pl](http://www.mtp.pl), in a form that allows downloading and printing (file in a form that allows downloading and printing (PDF file)).

#### **B. Types of press accreditation**

1. MTP uses one type of press accreditation:  
**Temporary accreditation** – allows entry to an event taking place on a specific date.
2. Accreditation is valid only with an identity card.

#### **C. Principles of granting and issuing press accreditation**

1. Accreditation is granted free of charge.
2. Press accreditation is granted on the basis of accreditation applications submitted electronically using the form available on the website <http://www.press.mtp.pl>

3. Press accreditation is issued only to professionally active representatives of the media registered in a court and having legal personality and official websites.
4. Temporary accreditation is issued on the basis of an accreditation application. To make the application credible, the media representative should present examples of publications that are author and optionally a press card or a certificate of cooperation with the editorial office. A card confirming membership in a journalists' union or association is not sufficient to issue accreditation.
5. Submitting an application for accreditation does not mean it is granted. Information about the positive or negative consideration of the application will be sent by e-mail and placed on an individual account on the [press.mtp.pl](https://press.mtp.pl) website.
6. The decision on the application is made based on an assessment of the journalists' activity. The applicant may be asked to provide additional information regarding the work performed during the events, including sending links to their additional publications.
7. Media representatives are fully responsible for the truthfulness and correctness of the data they provide that is necessary to obtain accreditation, including for the consequences resulting from incomplete or incorrect data.
8. Persons applying for press accreditation must consent to the processing of their personal data by Międzynarodowe Targi Poznańskie sp. z o.o. with its registered office in Poznań, ul. Głogowska 14, i.e. the Administrator of personal data, for purposes related to participation in fairs and other events and for marketing and statistical purposes. At the same time, the consent expressed may be revoked at any time by its owner, as a result of which the Administrator will not be able to process personal data.
9. Media accreditations are granted only to adults.

## **D. Benefits of receiving accreditation**

1. Temporary accreditation authorizes media representatives to enter the MTP premises or organize fairs/events expressly indicated by MTP, with the reservation that for some events (e.g. industry evenings, congresses, conferences, seminars) separate invitations may apply, issued by the organizer or whose issuance by MTP is dependent on the consent of the organizer/co-organizer.
2. In order to facilitate the work of television crews and photographers, the press accreditation issued to them entitles them to free entry by private car to the MTP grounds (for the purpose of covering the event), provided that space is available, unless the event organizer decides otherwise.
3. An accredited media representative may receive free materials related to the fair (e.g. the fair catalogue, fair programme, information bulletins) provided that they are available.
4. The employees of the MTP Group Press Centre on the MTP grounds or in another place where the fair/event is organised remain at the disposal of accredited media representatives, providing all assistance in establishing contacts with fair exhibitors/event participants, as well as in providing information on fair exhibitions or organised events.

## **E. Order regulations**

1. Media representatives who have obtained press accreditation issued by the MTP Group Press Centre are obliged to comply with order regulations and other provisions of the "Regulations for participation in events and visiting fairs by media representatives

